



# **Staffing the Contemporary Organization: A Guide to Planning, Recruiting, and Selecting for Human Resource Professionals, 2nd Edition**

*Donald L. Caruth, Gail D. Handlogten, Robert Noe*

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This thoroughly revised edition provides a comprehensive treatment of staffing procedures, policies, techniques, and problems. It includes a number of human resources topics not usually covered in one volume?human resources planning, legal aspects of staffing, recruiting, selecting, performance appraisal, career development, and many others?in an integrated system. A useful tool for human resource professionals and students at all levels.

The authors contend that the entire range of activities associated with planning for, obtaining, utilizing, and developing human resources must be viewed as an integrated system called staffing. This is the first book to present this encompassing systems view of the staffing function.

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